



LEADER ASSESSMENT
& DEVELOPMENT



HIRING & PROMOTION



LITIGATION SUPPORT
& RISK REDUCTION



TALENT MANAGEMENT



ABOUT APTMetrics



Job Analysis

Job analysis is the process of defining what employees do on their jobs and the critical KSAOs needed for carrying out job responsibilities. Our award-winning, Web-based job analysis tool, JobMetrics[®], provides a cost-effective, streamlined and flexible process for defining the work behaviors and the KSAOs employees need to be successful across all levels of jobs. This tool can be used to generate job descriptions, position profiles and a full range of reports across job families and organizational levels. Job analysis is key to establishing a legally defensible foundation for a variety of HR programs, including recruitment and selection,

performance management, compensation, promotions and transfers, organizational restructuring, succession planning, and training and development.

[Job Analysis Case Study](#)

[JobMetrics Product Info Sheet](#)